



20 DESALES AVE., LEBANON, OH 45036

513-932-6501

WWW.STFRANCISDESALES-LEBANON.ORG

CRUSADER COVID PROTOCOLS

Updated September 2021

 **KNOW**

 **LOVE**

 **SERVE**

MISSION STATEMENT

St. Francis de Sales Elementary School is a Roman Catholic school operated by St. Francis de Sales Parish in the Archdiocese of Cincinnati. The staff of St. Francis de Sales is committed to the spiritual, intellectual, physical, emotional and social growth of each student. St. Francis de Sales School strives for academic excellence in an environment permeated with Catholic values. The School endeavors to prepare each student to confidently meet the challenges of the future and to live out the Gospel message in service to the Church and the civic community.

SAFETY PROTOCOL

Recognizing that there are elements of this plan that of necessity must remain fluid, St. Francis de Sales School is making every effort to identify and respond to all of the issues that will ensure the greatest possible risk reduction for our students, families, and staff members.

We believe it is critical to point out that this is a plan aimed at “risk reduction,” that is, reducing the possibility or degree of COVID 19 transmission within our school population to the lowest possible level. The health officials expect some level of COVID 19 transmission among our students and staff given that the community is coming back together. This plan will include both preventative measures as well as responsive measures.

All staff personnel and parents are obligated to do the following:

- *Notify the school if a student/family member/staff has been exposed and/or tested positive for COVID 19.*
- *Work with the Warren County Health Department to contact trace and answer any questions related to COVID 19.*
- *Follow the guidance of the Warren County Health Department in relation to quarantining (students, staff, classes, etc.)*

GOAL

To do all the necessary precautions in order to keep all of the students and staff safe.

Due to the ever changing information related to COVID 19, any and all updates to this plan will be shared with the St. Francis de Sales community, once the information is made available to the school.

HEALTH OFFICE MEDICAL STANDING ORDERS

Management of ill persons within school and returning to school after illness.:

- I. If a student or staff member is ill:**
 - *If a child/staff member is ill, they should not come to school or any school related events.*
 - *Administration of a fever reducer/pain killer may make one feel better, but it will not protect others from the spread of a contagious illness.*
 - *Those who have been ill should be free of contagious symptoms, including any fever, for at least 24 hours, without medication, before returning to school.*

- II. If a student or staff member tests positive for COVID, the following will occur:**
 - *When an ill student or staff member tests positive for COVID 19, the school will:*
 - *Notify the Warren County Health Department.*
 - *Guidance from the Health Department will be given to St. Francis de Sales School for next steps.*
 - *The class will be notified of a positive COVID case.*
 - *Students who need to take additional actions based on contact tracing guidelines will be notified.*
 - *If a student is not given any additional guidance, then they can continue attending school as usual.*
 - *St. Francis de Sales School has been advised that, with social distancing practices in place, this may not require the quarantining of the entire class. Per the Ohio Department of Health:*
 - **Quarantine is not necessary for students and adults who are not fully vaccinated if the person who was exposed was wearing a face mask consistently and correctly and physical distancing was maintained.**

- III. Pending COVID test in a student and/or family member:**
 - *When an ill student does not test positive for COVID 19, he/she will be permitted to return to school when fever-free for 24 hours.*
 - ***When waiting on a COVID test result, the family must wait until the results are received before the child is able to return to school. The child is unable to attend school until the result is received.***

HEALTH EDUCATION: STUDENTS AND STAFF

*All students returned to school in August with safety precautions in place.
The safety precautions in place are the following:*

1. Temperature Monitoring

- a. *Will be completed by parents in the morning, prior to sending the students on the bus or to school.*
- b. *If the student arrives to school with symptoms, then the student will receive a temperature check.*
- c. *Any student/staff with a 100.4+ fever will be sent home.*

2. Masks

- a. *The Mask Policy for St. Francis de Sales School is Parent Choice.*
 - a. *As a parent, you have the choice for your child/children to wear a mask during the school day.*
 - b. *Please discuss the mask decision with your child. Your child/children will be responsible for wearing the mask during the school day.*
- b. *Disposable face masks will also be available for the students and staff in the school office.*
- c. *Masks will be required during the following times such as:*
 - a. *Transportation- Riding the bus to and from school*

3. Daily Sanitization

- a. *Hand sanitizer is located throughout the school building.*
- b. *The maintenance team thoroughly disinfects the school daily.*

4. Bathrooms

- a. *Handwashing will be mandatory for all students and staff.*
- b. *Bathrooms will be sanitized during the school day by the maintenance team.*
- c. *Classes will stagger times on when they will have their students use the bathroom.*
- d. *Social Distancing will occur during the bathroom break.*

5. Good Hygiene Practices

- a. *Students and staff will be trained on good hygiene practices.*
- b. *Key issues that will be addressed are handwashing, covering coughs and sneezes, wearing masks when needed, and stay-at-home-when-ill directives.*
 - a. *Handwashing: Multiple opportunities will be provided each day for students and staff to wash their hands with soap and water.*
 - b. *Covering Coughs & Sneezes: Students will be trained on how to cover their coughs and sneezes effectively.*
- c. *The entire school building is disinfected weekly with a commercial grade disinfectant.*

6. Stay At Home When Ill

- a. *Parents are highly encouraged to build into their family's daily morning routine the taking of each child's temperature and checking for any symptoms that may warrant keeping a child at home.*
- b. *The CDC recommends that any child registering a temperature of 100.4+ should not be sent to school.*
- c. *A check list of other symptoms will be provided.*
- d. *Helping us by monitoring these symptoms at home may prevent unplanned trips to school to pick up sick children and will go a long way toward preventing the spread of COVID 19 and all other illnesses.*

7. Visitors

- a. *Visitors should not come to school if they have any ill symptoms.*

SCHOOL DAY- IN REVIEW

1. Morning Drop Off

- a. *Parents will complete a temperature check on their child prior to coming to school.*
- b. *Students showing ill symptoms will have a temperature check at school. Students with a temperature of 100.4+ degrees will be sent home.*
- c. *Students will go directly to their classroom*

2. Morning Announcements

- a. *Students and staff will all be in their classrooms.*

3. Classroom

- a. *The students will be sitting in an individual desk mode (3 feet apart).*

4. Switching Class

- a. *The 5th-8th grade students will switch classes to become prepared for High School.*
- b. *Desks will be sanitized daily.*
- c. *Kindergarten-8th grade students will attend Music, P.E., and Art classes in the assigned classroom.*

5. Lunch

- a. *Will occur in the cafeteria.*
- b. *Students will sit in every other seat in the cafeteria.*
- c. *Hot Lunch will be served thru the cafeteria serving line.*
- d. *There will be 3 lunch periods to ensure the students can sit socially distant.*

6. Recess

- a. *Students will be grouped in grade band levels to attend recess.*

7. Water Fountains

- a. *Students will not be using the water fountains.*
- b. *Students will bring in their own water bottles.*
- c. *Water bottle refill stations will be used throughout the school day.*

8. School Mass

- a. Each class will prepare the School Mass for the week.*
- b. The students will sit socially distant in the church.*
- c. K-8 classes will attend Mass together every week.*

9. Prayer Services

- a. Each class will prepare a Prayer Service for each week.*
- b. The students will sit socially distant in the Gym.*
- c. The students will sit facing the same direction.*
- d. K-8 classes will attend the Prayer Service together each week.*

10. Technology Class

- a. Will be completed in the child's homeroom classroom.*
- b. Each student will be using their own, assigned device and will not be shared among the students.*

11. Music Class

- a. Students will meet in the classroom, sitting in individual chairs.*
- b. No sharing of materials will occur.*

12. P.E. Class

- a. Students will socially distance themselves during class.*

13. Auxiliary + Title Services

- a. Students will meet in an individual or small group setting.*
- b. The chairs/tables will be sanitized between classroom use.*
- c. No sharing of materials will occur.*

14. Dismissal

- a. A staggered schedule will occur.*
 - i. Bus riders will dismiss at 3:25 p.m.*
 - ii. Car riders/Walkers will dismiss at 3:30 p.m.*
 - 1. Parents/Guardians + students will go directly to their cars.*
 - a. It is strongly encouraged that no group gatherings occur in the parking lot.*

15. Transportation

- a. Busing will be normal.*
- b. Parent(s) discretion as to whether the student(s) ride the bus.*
- c. Masks will be worn by the drivers and are mandatory for all students.*

16. Crusader Care

- a. Will occur in the cafeteria and Gym (when available).*
- b. The large spaces allow for social distancing.*
- c. Parents will be required to sign their child out of after school care.*